



Eritrean Canadian Community Centre of Metropolitan Toronto; 729 St. Clair Ave. West, unit 19, Toronto, Ontario, M6C 1B2 TEL. (416) 658 8580 Fax (416) 658 7442 Web (www.eccctoronto.ca;))

EMPLOYMENT OPPORTUNITY

ECCC IS LOOKING FOR ONE VIBRANT, ENERGETIC, AND COMMUNITY ORIENTED VOLUNTEER TO COORDINATE THE RUNNERS CLUB: VOLUNTEER HONORARIUM 4 hours/week for 30 Weeks @18/hr

Short Description: Eritrean Canadian Community Center (ECCC) is a community center that serves the needs of the Eritrean community in the Greater Toronto Area. The ECCC strives to equip its members with the necessary information needed to ensure their successful integration into Canadian society. The ECCC is a place of inclusion and seeks to strengthen the Eritrean community by providing services that meet the needs of our diverse clientele. Furthermore, the ECCC is working towards a future in which all of Toronto's diverse communities can achieve optimal health, wellness, and dignity.

Please email your resume and cover letter to this account: Info@eccctoronto.ca

1) Runners Club Coordinator

Duties and Responsibilities:

A Runner Club Coordinator is responsible for overseeing the activities of a running club. The primary job responsibility of a Runner Club Coordinator is to organize and lead club activities, including group runs, races, and social events:

- Planning and organizing club activities, such as weekly group runs and social events
- Communicating with club members to keep them informed about upcoming events and activities.
- Recruiting new members and promoting the club to the wider community.
- Coordinating with local running organizations, businesses, and charities to build partnerships and support the club's mission.
- Providing guidance and support to club members, including training and coaching for new runners.

- Plays a critical role in creating a positive and inclusive running community and promoting the benefits of an active, healthy lifestyle.
- The ideal candidate for this role should have excellent organizational skills, strong communication skills, and a passion for running and fitness.

Qualifications:

- Running Experience
- Community work-related experience or field of study is preferable
- Multi-lingual/ Tigrigna and Arabic/ is an asset
- Knowledge of computer/ word, MS, excel / are needed
- Excellent demonstrated communication, organization, and coordination skills.

The deadline is open until it is filled.