

Employment Opportunity

Eritrean Canadian Community Center (ECCC) is non-Profitable, Charitable Organization that supports and provide services to newcomers and immigrants of Eritrean-Canadian African descent, and the community at large in the greater Toronto Area through Programs and education to facilitate their successful integration into Canadian society. ECCC requires a Tutor to support newcomers elementary and high school students in their learning process.

Duties and Responsibilities

- Help students with homework, projects, test preparation, presentation skills and other academic tasks
- Working with students to help them understand key words, concepts, especially those learned in the classroom
- Assist students with study strategies, note-taking skills and approach in answering test questions
- Guide students about academic best practices for specific subjects and assignments, including research and writing skills
- Conducting practice tests to track progress, identify areas of improvement and help set goals for better results
- Provide students positive and constructive feedback
- Offer feedback on progress to students' parents and teachers when appropriate
- Help and encourage parents to communicate with students' schools
- Give orientation to parents and students about Canadian Educational system and curriculum

Qualifications

- Degree in Education Canadian University
- Tutoring Experience
- Recently Graduated in the last 3 years
- Proficiency in at least two of the core subjects: Math and Science
- Ability to speak and listen Eritrean languages would be considered an asset
- Excellent interpersonal, verbal, and written communication
- Demonstrated knowledge of the Ontario Educational system
- Well-developed organizational, analytical and decision-making skills
- Advanced knowledge of Microsoft Office Suite, Zoom meeting, Google meeting, Internet, Excel and email is essential
- Excellent knowledge and experience of online learning and teaching is vital

Location: 729 St. Clair Avenue West Unit-19

Schedule: Scheduled to Work 12 hrs/Week-Part time- Temporary

Salary: 22/hr

Posting Date: January 17, 2021 Closing Date: January 22, 2021 at 17:00 PM

**Qualified candidates are invited to send their resume and cover letter as one file to:
info@eccctoronto.ca**